



CITY OF WILLIAMS LAKE: CARIBOO MEMORIAL RECREATION COMPLEX COVID-19 ARENA USE POLICIES AND PROCEDURES (September 24th, 2020)

TO: PERSONS WHO ORGANIZE OR ATTEND EVENTS AT THE CARIBOO MEMORIAL RECREATION COMPLEX.

1. The gathering of more than fifty patrons at a place for the purpose of an event is prohibited.
2. Up to fifty patrons may attend an event in a place if the following conditions are met:
 - a. there is an organizer of the event;
 - b. access to the event is controlled;
 - c. the number of patrons is closely monitored;
 - d. there is enough space available to permit the patrons to maintain a distance of two meters from one another;
 - e. the patrons maintain two meters from one another when standing or sitting, unless they belong to the same party.

The provincial health officer's order prohibiting mass gatherings applies to the fans and spectators at sporting events. In an arena with multiple areas of play, the order would apply to each area of play, not the facility as a whole. Players would not be included in the calculation provided they are physically separated from fans and spectators.

While it still allows for a spectator group of 50, those in that group can have absolutely no contact with the players (i.e., Parent can't help their kid suit up then join the spectator group). This means if you enter the facility as a spectator you are required to drop your child off to get dressed/ tie skates and go straight to the designated spectator area. Organizers are recommended to have coaches available to help children tie skates, fasten helmets, etc.

Facility Staging Guidelines

- All user groups are required to submit a safety plan to the booking clerk and have it approved by management in order to use our facility.
- All organizers are required to keep the first and last names, phone number or email address of every patron who attends their ice time and retain this information for thirty days, in case there is a need for contact tracing.
- Participant dressing rooms and showers are not available unless requested and a safety plan is approved by management.
- Participants will go to the marked seating locations in the arena lobby or identified area noted in their safety plan.
- Seats are to be used to tie skates, fasten helmet, and remove skate guards.
- Street shoes and other non-activity gear will be left at the seat as the participants take the ice.
- NO SPITTING ANYWHERE IN THE FACILITY OR ON THE ICE.
- All User groups must abide by both the facility guidelines and policies as well as their own safety plan. Failure to do so will result in:
 - a. Management issuing a verbal warning for first offence.
 - b. Management issuing a written warning for second offence.
 - c. Loss of ice usage.

Safety Protocols

- Please note that sanitization of the arena spaces will only occur periodically.
- Please wash your hands. Sinks are available in the arena washrooms.
- Hand sanitizing stations are provided throughout the arena as you enter and exit the facility.
- Practice social distancing while in the facility.
- Do not share equipment.
- Although masks are not mandatory, we do recommend you wear one.
- To ensure our facilities can remain open and safe, please obey all rules as presented by the City of Williams Lake and the Province of BC.



Section 1: Arena Entrance

- All ice rental user groups are required to enter the facility through the Ice Arena Main Entrance and the rental permit holder or designate is to check-in at the front reception desk.
- There is no access from the Arena Lobby to the Aquatic Lobby. You must go around outside and use the main entrance to speak to front desk staff.
- There will be social distancing markers and instructions for user groups to follow.
- One parent/adult per skater is permitted to come to the arena with a child.
 - If you are able to arrange childcare for your children and keep them home that would be preferred.
 - If it is necessary for your children to attend, you must always keep them with you. Children 12 and under are not to be left unattended at this facility. This means children cannot be left in the facility
- All user groups using the arena lobby are expected to come dressed in full gear including skates (with skate guards) or shoes and a full water bottle.
- User groups using the lobby are also required to have a volunteer in the arena lobby to supervise their belongings and ensure that unauthorized individuals do not enter the area.
 - This is a public facility, we are asking that if an unauthorized individual approaches your group or does not follow our arena guidelines for COVID-19, you ask them to leave that area or find a staff member to help you.
- All ice rental groups permitted to utilize dressing rooms will, if skating on Rink 1, proceed down the tunnel and into dressing rooms 1-4.
- If skating on Rink 2, participants will enter Rink 2, follow the ramp down the side of the rink and then enter the tunnel to dressing rooms 5-8.
- The dressing room schedule is posted on the monitor in the lobby.

Dressing Rooms:

- The capacity of each dressing room is posted beside the entrance of each dressing room door.
- Dressing rooms are only available 15 minutes before and after the ice time.

Rink 1:

DR #1 – 9 People

DR #2 – 9 People

DR #3 – 9 People

DR #4 – 10 People

Rink 2:

DR #5 – 9 People

DR #6 – 9 People

DR #7 – 9 People

DR #8 – 10 People

Female Dressing Room – 9 People

Shower capacity – 2 People

Section 2: Ice Entry/ On Ice Procedure

- Participants will enter onto the ice surface through the arena board gates as directed by their coach or organization representative.
- If utilizing the dressing rooms, participants are to enter the ice through the tunnel. There will be no crowding in the tunnel.
- Participants must place water bottles on the top rail located at the player bench.
- If participants are permitted to utilize the benches, players must remain socially distanced on the bench.

- Maximum of 50 participants allowed per ice session.
- Goalies must remain in designated goal crease.
- Drills must meet provincial guidelines for social distancing. Therefore, no prolonged contact or battle drills allowed.
- Participants and coaches must always keep gloves and equipment on. No touching of training supplies such as pucks and pylons with hands by players. Coaches must pick up all training supplies at end of the session.

Section 3: Spectators

- Spectators are required to practice social distancing in our facility.
- Both Rink 1 and Rink 2 have set capacities, and available seating/ standing areas where spectators are required to be stationed.
- As per the updated Order of the Provincial Health Officer: “During an event, patrons who leave the place in which an event is being held, must not be replaced by other patrons”. This means the number of people who attend your ice time must remain the same throughout your event. Once the area has reached its capacity, if spectators leave, they may not be replaced by other spectators.
- There will be no congregating in the arena lobby.
- The Lobby will be utilized by organizers, coaches, and players only.
- Please see Section 5 for each area capacity for specifications.

Section 4: Exiting Ice and Building Procedure

- At the end of the session, participants must exit the ice on time so that the next group can start on time.
- Participants must exit the ice, single file, to their dressing room or seat in the lobby to remove helmets and skates.
- Showers are available if the connecting dressing room is your group. If there is a separate group utilizing the connecting dressing room, you will not be permitted to use the showers.
- Max 2 people in the showers at a time.
- Individual showers in the female dressing room may be utilized.
- Participants MUST leave their dressing room/ seating area within 15 minutes. This includes time getting undressed and, if permitted, shower time.
- On completion of their activity participants are to leave the facility through the arena exit doors. NO LOITERING in the lobby.

Section 5: Arena Capacity

Lobby Area:

30 people MAX. (Organizers, coaches, and players ONLY)

- To limit the amount of people in our lobby at any given time, spectators and parents are not permitted to loiter in the lobby.
- After your ice time is complete, all spectators must exit the facility.

RINK 1:

- **Field of Play (Ice Surface): (50 # of skaters).**
- **Rink 1 Seating Area: (50 people).**
- Every second row of benches is blocked off. Spectators must remain socially distanced throughout seating area.
- No standing area permitted in Rink 1, seating ONLY.

RINK 2:

- **Field of Play (Ice Surface): (50 # of skaters).**
- **Rink 2 Standing Area ONLY: (20 people).**
- Standing areas are clearly marked on the glass in Rink 2. Only 1-2 people permitted in each section.
- Spectators are not permitted to sit on the bleachers or along the benches in Rink 2.
- There is viewing space into Rink 2 from the upper level of Rink 1. If capacity allows, spectators from Rink 2 may watch from Rink 1.
- The pathway is for players and coaches ONLY.

